

THE UNIVERSITY OF MELBOURNE

PSYCHOLOGICAL SCIENCES

EXECUTIVE COMMITTEE

July 15th 2013

2.15pm

Room 1206 REDMOND BARRY BUILDING

Minutes

1. Attendance and Apologies

1.1 Attendance:

Prof Philip Smith, Head of School (Chair)
Prof Nick Haslam, Deputy Head of School
Prof Nick Allen, Chair Technical Services Committee
Prof Henry Jackson, External Relations Convenor
Prof Michael Saling, Chair Professional Programs Committee
Assoc Prof Robert Reeve, Research Programs Convenor
Assoc Prof Sarah Wilson, Academic Programs Convenor
Mr Simon Hall, School Manager

1.2 Apologies:

Dr Katherine Johnson, Deputy Convenor, External Relations Committee
Assoc Prof Carol Hulbert, Deputy Chair, Professional Programs Committee

Professor Jane Pirkis (Population and Global Health). Item to be rescheduled for a future meeting.

2. Minutes of previous meeting and matters arising

2.1. Minutes of the meeting held on the 17th June 2013 were confirmed with one amendment to minute 3.4 and one amendment to minute 3.5.

2.2. Matters arising/outstanding action items from previous minutes

MA (7.2): No further update on the RAMAP proposal as yet.

MA (3.5): NUS draft renewal agreement still with legal services. Aim to facilitate selection in September 2013 with intake in Semester 1 2014.

3. General

3.1. Redmond Barry Building Condition Report

The entirety of recommendations from this report, which would represent a \$28.5 million investment in the building, more than likely go outside of what the Faculty had envisaged. It is however imperative that something be done, and in this regard recommendations have been made as to what could be done with a smaller amount of investment (c. \$3- \$5 million). It is clear that there is now consensus/resignation across the entire University that investment will be required. The next steps are to bring this to the Planning and Budget Conference, where our interests will be represented by Max Roger along with the Acting Dean.

3.2. ABP Project Update

The Dean and Faculty General Manager visited our building on 8th July to assess in person the impact of the ABP Building project. Action has been committed to in terms of disabled parking access, and changes to the hoardings and signage so as to address longstanding issues with the

hostile work environment which the construction site has generated. A number of issues are anticipated to be resolved in advance of semester two starting.

3.3. Bridging Funding Applications

Applications received were reviewed out of session by Prof Nick Haslam (Chair), Prof Henry Jackson, Prof Michael Saling, Prof Nick Allen, A/Prof Bob Reeve, and with input from Dr Katherine Johnson. The quality of applications was deemed to be strong across the board, however ultimately three candidates were unanimously selected according to the criteria outlined below for the awards of 12 months of additional bridging funding.

1. Research track record, including publications, funding support, and capacity building
2. Independent contribution to the School's research reputation in areas of ongoing research activity
3. Research plans for the year of bridging funding
4. Demonstrated record of research collaboration within the School
5. Demonstrated willingness to contribute to supervision and teaching

4. Staffing Matters

4.1. Lecturer/Senior Lecturer position - update

Approximately 85 applications have been received for the position. Shortlisting will be completed on Friday 19th July, with skype interviews scheduled for Monday 5th August, and colloquia and interviews scheduled for the weeks commencing 12th and 19th August.

4.2 Professorial Positions in Clinical Psychology

Given the intention of Nick Allen to resign to take up a position in the USA, and Henry Jackson's pending retirement in early 2014, it was agreed that action should be taken swiftly to prepare to recruit to both these positions, with at least one Level E position, and another at Level D/E. A draft position description will be compiled by Nick Haslam, with input from colleagues and HR. The School will liaise with Faculty to facilitate the necessary approval channels expeditiously.

5. Budgetary Matters

5.1 Nothing to report

6. Academic Programs

6.1 Nothing to report

7. Research and Research Training

7.1 Nothing to report

8. External Relations

8.1. Nothing to report

9. Occupational Health, Safety and Environment

9.1. As with item 3.2

10. Any other business

10.1. Business Improvement Program

In July, the University begins an extensive program to improve the way we work with a goal to continue the level of investment required to sustain the University's pre-eminent national and international standing. The program will begin with a comprehensive review of University services, and include broad consultation with staff, unions and students. The School will seek to provide important feedback into this process via the Faculty.

10.2. Test Library

Redundant items from the test library will be discarded under the oversight of Nick Haslam and J Anderson