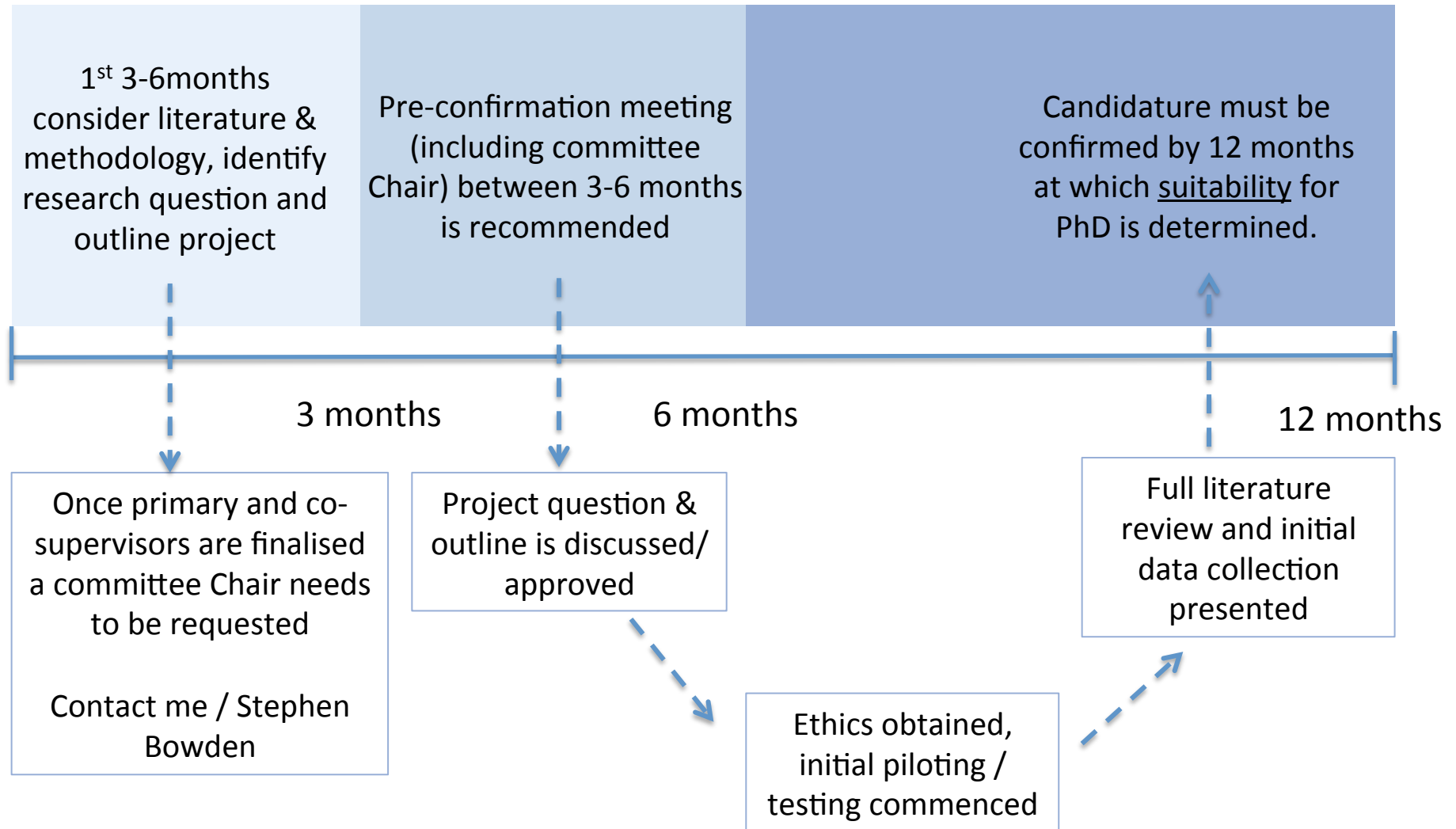


1st Year Timeline



Supervisors and advisory/confirmation committee

PhD students must have at least one supervisor.

- One supervisor must be designated the Principal Supervisor – who is a member of the School of Psychological Sciences (unless otherwise approved by the Head of School).
- 1 or 2 additional co-supervisor or external supervisor is permitted but not required (Note some new supervisors must have co-supervisors).

Advisory Committee

An Advisory Committee must be established for every student on enrolment (ideally to meet within the first 3-6months). The Advisory Committee must be comprised of **at least 3 people (more than 4 is probably too many)** must include:

- **Advisory Committee Chair** - an academic staff member from Psychological Sciences appointed by the Graduate Research Coordinator (Olivia Carter / Stephen Bowden)
- **Supervisors of the student**
- **The remaining 1 or 2 positions can be made up** - 1 or more staff or Honorary Appointees of the University may be appointed to the advisory committee.

Note: that additional people can be invited to participate in the confirmation or pre-confirmation meeting.

Role of the Advisory Committee

The Advisory Committee will:

- meet with the student at least annually to monitor progress and record outcomes of these progress meetings in the prescribed progress review form.
- implement remedial measures to assist the student if the student is considered at risk of unsatisfactory progress
- recommend an extension to candidature if it is deemed necessary
- convene, attend and report on the student's completion seminar in accordance with the completion seminar guidelines
- mentor the student on matters pertaining to the research project and development of the graduate attributes for their qualification as described in the University Handbook
- individually counsel the student on matters the student may wish to raise in confidence.

Advisory Committee Chair

The Advisory Committee Chair will:

- oversee the progress of candidature including the processes of confirmation, annual progress reviews and the completion seminar
- advise and support the student and their supervisors
- convene meetings of the Advisory Committee.

Useful links & policy documents

- Graduate Research Student Hub - <http://gradresearch.unimelb.edu.au/>
- Supervision of RHD student policy - <https://policy.unimelb.edu.au/MPF1244>
- Graduate Research Candidature Policy - <https://policy.unimelb.edu.au/MPF1280>