

**The University of Melbourne
Melbourne School of Psychological Sciences**

Academic Programs Committee

Meeting to be held on Tuesday 10th September, 2013
At 12.00 to 2.00pm in Room 1206

Agenda 08/2013

Committee Membership: Sarah Wilson (Chair), Michael Saling (Deputy Chair), Jennifer Boldero, Erin Calder, Simon Cropper, Jason Forte, Simon Hall, Nicholas Haslam, Piers Howe, Judi Humberstone, Meredith McKague, Robert Reeve, Luke Smillie, Philip Smith, Yoshi Kashima.

Additional Circulation: Malini Chandrakumar

APC 1 Apologies

APC2 Confirmation of minutes from previous meeting.....(minutes attached)

2.1 Matters arising from minutes

2.1.1 Distribution of grades for Semester 1 subjects

2.1.2 Convenor responses to SES scores for Semester 1 subjects

2.1.3 Student representative on APC

APC3 Undergraduate and Postgraduate Programs

3.1 Remark request deadline (SW)

3.2 Retention rates Years 1-3 (EC) – held over to October meeting

3.3 Staff-student liaison meetings: Yrs 1-4 / Grad Dip (SW)

3.4 Fourth year thesis (SW/JF)

3.4.1 Marking of Lit review/Empirical paper.....(1 attachment)

3.4.2 Marking the Introduction of the empirical paper

3.5 Overseas study opportunities (LS)

3.6 Curriculum mapping database (SW/SH)

3.7 Tutor Performance Review (JH)

3.8 Penalty for excessive word count (SW)

APC4 University Issues

4.1 Automatic release of past examination papers.....(1 attachment)

APC5 Documents for Report

5.1 Student Lifecycle Review.....(1 attachment)

5.2 Revision of the Graduate Attributes to map to Learning Outcomes.....(1 attachment)

5.3 Changes to Semester 2, 2013 examination schedule.....(1 attachment)

APC 6 Reports

Tutor Co-ordination (Judi Humberstone)

1st Year (Yoshi Kashima)

2nd Year (Meredith McKague)

3rd Year (Piers Howe)

4th Year (Jason Forte)

Graduate Diploma (Jennifer Boldero)

Chair of the Professional Programs/Faculty Graduate Programs Committee (Michael Saling)

Research Committee (Bob Reeve)

Arts Course Standing Committee (Philip Smith)

Faculty Academic Programs Committee/Science Course Standing Committee (Philip Smith)

Faculty Research Committee (Bob Reeve)

APC7

Any other business

APC8 Pending issues for future meetings: Agenda Planning (SW)

APC Agenda Planning for 2013	APC Meeting
Planned Subject changes for 2014	
1. Changes to structure of degree majors/honours program	April meeting
2. Significant course changes	May meeting
3. Minor changes to subjects	June meeting
Finalisation of 'Current teaching and learning practices in MSPS' and review of further strategies recommended by Empirica Research	June meeting
Completion of curriculum mapping and the addition of graduate attributes	July meeting
Review of trial of new LMS resources	July meeting
Review of new Honours structure	July/Nov meeting
Changes to Supervisor allocation processes for 4 th year Honours students	November meeting